



Naturally Yours

136 Hammond Street, PO Box 280 Shelburne, NS BOT 1W0, Phone: (902) 875-3544 - Fax: (902) 875-1278

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**COMMITTEE OF THE WHOLE  
FOR THE  
MUNICIPALITY OF THE DISTRICT OF SHELBURNE  
March 11, 2019**

Committee of the Whole Meeting for the Municipality of the District of Shelburne was held on Monday, March 11, 2019, commencing at 5:00 pm in the Council Chambers of the Municipal Administration Building, Shelburne, Nova Scotia.

**THOSE IN ATTENDANCE WERE:**

Deputy Warden David Levy  
Warden Penny Smith  
Councillor Terry McIntyre  
Councillor Roger Taylor  
Councillor John Roscoe  
Councillor Norman Wallet  
Tom MacEwan, CAO

**ALSO IN ATTENDANCE:**

Chana Ross, Executive Assistant  
Val Kean, Community Development Coordinator  
Members of the Public  
Members of the Media

**REGRETS:**

Councillor Doris Townsend

**1. CALL TO ORDER:**

The meeting was called to order at 5:00 pm by Deputy Warden David Levy.

**2. APPROVAL OF AGENDA:**

Being duly moved and seconded, be it resolved that the Agenda of March 11, 2019, be approved as circulated.

- **MOTION CARRIED**

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Tom MacEwan, CAO

[tom.macewan@municipalityofshelburne.ca](mailto:tom.macewan@municipalityofshelburne.ca) [www.municipalityofshelburne.ca](http://www.municipalityofshelburne.ca)

Penny Smith, Warden

[warden@municipalityofshelburne.ca](mailto:warden@municipalityofshelburne.ca)

**3. APPROVAL OF MINUTES:**

Being duly moved and seconded, be it resolved that the Minutes of February 11, 2019 be approved with the following amendment:

7.(b) Councillor Taylor's Council Member Updates will be amended to state: "Councillor Taylor advised that he had visited the clear-cut site in Allendale with Mr. Zwicker to view the state of the forest. It was suggested that Marcus Zwicker be brought to Council to do a presentation on the enhanced forestry practices in Shelburne County. "

- **MOTION CARRIED**

**4. Presentation:**

(a) Nova Scotia Health Authority – Janet Knox, Krista Grant, Jodi Ybarra and Fraser Mooney

4.(a) Janet Knox, CEO, Krista Grant, Chief - Public Engagement and Communications, Jodi Ybarra, Roseway Hospital Site Manager, and Fraser Mooney, Public Engagement and Communications Officer for Nova Scotia Health Authority, participated in a discussion with Council regarding Roseway Hospital.

Ms. Knox opened by thanking Council for the invitation to meet with them.

Council presented Ms. Knox with various questions regarding Roseway Hospital's future operations along with the importance of the hospital to our community and the state of our health care system in rural communities. Geographic location was noted as a concern and isolated communities must be taken into consideration and planned for accordingly for sustainability.

Council noted that Roseway Hospital has seen a significant reduction in services and have difficulties in filling vacancies. Ms. Knox informed Council that the method for Point of Care testing for blood has changed for efficiency.

Discussion was held regarding a new nursing model which has created 30 new positions since 2012, resource review and equipment upgrade requests.

Ms. Knox confirmed for Council that there are no plans to close Roseway Hospital.

Discussion was held regarding Emergency Room closures. It was noted that most closures are due to insufficient physician availability within the community. It was noted that physician salaries are not determined by the NSHA.

Ms. Knox noted that the new Primary Care Model/Teams will help alleviate stress on Emergency Departments. The hope is that 95% of Nova Scotians will have access to Primary Care Services once complete.

Council thanked Ms. Knox, Ms. Grant, Ms. Ybarra and Mr. Mooney for their time and participation.

**5. Business Arising:**

There was no business arising.

**6. Administration:**

- (a) Tourism Projects with Barrington – Update
- (b) Council/Community Engagement
- (c) Non-Union Staff Salary Administration Policy 22 Amendment

6.(a) Val Kean, Community Development Coordinator, presented Council with the Cooperative Tourism Projects with the Municipality of Barrington Updates staff report.

The Municipality of Shelburne and the Municipality of Barrington have been working on a cooperative tourism initiative that enhances the County's approach to attracting tourists as per our Tourism Agreement from April 2018. The two main projects include the Shelburne County Mobile App and the Travelling Visitor Information Centre (VIC) Project.

For the Shelburne County Mobile App, Digital Fusion Inc. has been contracted for the development of our Shelburne County Show Me Map website. Ms. Kean noted that the use of the URL shelburnecounty.ca was secured as the host address and will be embedded into Municipal websites as well. Staff are currently populating the app with local information and engaging with community businesses to get involved. A plan for a marketing campaign and advertising strategy, along with a local community calendar, were included with the project.

Both Municipalities have decided not to proceed with the originally agreed upon plan for the Travelling Visitor Information Centre (VIC) Project. This project will move forward with the purchase of interactive screen equipment that will complement the digital Show Me Map Website.

Staff applied for, and were able to secure, Digital Content Marketing Program funds from Tourism Nova Scotia who will contribute \$20,000 toward the project. Both Municipalities will each contribute \$10,000.

Council requested that Ms. Kean provide a demonstration of the Mobile Map App in May 2019.

6.(b) Val Kean, Community Development Coordinator, presented Council with the Council/Community Engagement staff report.

The Municipality of Shelburne's intent is to use citizen engagement initiatives to encourage citizen involvement in municipal government as well as awareness of Council's priorities, initiatives, and plans. Ms. Kean noted that interest has been limited in past attempts at citizen engagement. Over the next year it is staff's intention to explore opportunities to become more visible and interactive in the community through social media. Staff requested further direction from Council.

Council suggested more Press Releases, Councillor activity highlights to be included in the newsletter and on Facebook, advertise Council Agendas/Presentations on Facebook and the Municipality webpage, more workshops, and the further promotion of Councillor activities through videos and other forms of media.

Ms. Kean noted that staff will be working on a Social Media Policy to clarify roles and responsibilities of our online activities.

6.(c) Tom MacEwan, CAO, presented Council with the Non-Union Salary Administration Policy 22 Amendment.

The policy amendment reflects a change at 22.9 - in normal hours of work from 8:30 am to 9:00 am for non-union employees.

**NON-UNION STAFF SALARY ADMINISTRATION POLICY 22 AMENDMENT**

Be it resolved that the Council of the Municipality of the District of Shelburne approve the attached Non-Union Staff Salary Administration Policy 22 Amendment, reflecting a change in normal hours of work.

- **MOTION CARRIED**

7. **Committee Reports/ Council Member Updates:**

- (a) Committee Reports
- (b) Council Member Updates

7.(a) Councillor Taylor advised that the Health Crisis Committee meeting in Truro was cancelled. The next meeting is scheduled for March 12, 2019 at 10:30 am.

7.(b) Warden Smith advised that the Develop Nova Scotia meeting scheduled for March 4, 2019 was postponed. Develop Nova Scotia has not yet advised of a new meeting date.

Warden Smith advised that she did an interview with Gary Nickerson from CJLS on March 8, 2019, regarding the Fire Service Agreement with the Town of Shelburne.

8. **Other:**

- (a) Monthly Building Report – February 2019
- (b) Community Forest

8.(a) Tom MacEwan, CAO, presented the Monthly Building Report – February 2019.

The construction values for February were \$615,000 and the highlights were one dwelling at \$350,000 and two storage buildings at \$240,000.

8.(b) Deputy Warden Levy advised that correspondence was received from Timothy Gillespie requesting Council to submit a letter to Iain Rankin, Minister for Lands and Forestry on Community Forests.

Discussion was held and it was noted that it is Council's role to offer to facilitate a meeting space for the community group and the Minister to promote meaningful discussion however, Council will not provide a position on this matter. It agreed that the CAO send a letter.

**9. In Camera:**

(a) Contract Negotiations

**MOTION: ENTER "IN CAMERA"**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter "In Camera" at 7:23 pm to discuss contract negotiations and personnel matters.

- **MOTION CARRIED**

**MOTION: EXIT "IN CAMERA"**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit "In Camera" and return to Regular Session at 7:46pm.


- **MOTION CARRIED**

**10. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 7:48 pm.

**Chana Ross  
Recording Secretary**

April 11/19  
Date

  
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David Levy, Deputy Warden

  
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Erin Hartley, Director of Corporate Services