



	Date	Destination	Comments on expense	Meals & Beverage Expenses	Gifts	Meeting Space	Other	Cost to Municipality
July 2019				421.33	-	135.00	-	556.33
	25-Jul	Shelburne	Health Care Meeting	421.33		135.00		556.33
								-
								-
August 2019				43.88	-	-	-	43.88
	7-May	Shelburne	Physical Activity Strategy - Public Meeting	43.88				43.88
								-
September 2019								35.55
	24-Apr	Shelburne	Voulenteer Recognition Reception		35.55			35.55
Total Quarterly Expenses								635.76

Hospitality includes expenses incurred while hosting individuals from outside government for reasons of diplomacy, protocol, business, etc. Examples include receptions, ceremonies, conferences, performances or other group events. Expenses will be reported in the month the expense is paid, not necessarily when incurred.