

Quarterly Hospitality Expenses



Quarter 1
April 1, 2018 - June 30, 2018

	Date	Destination	Comments on expense	Meals & Beverage Expenses	Gifts	Meeting Space	Other	Cost to Municipality
April 2018				161.99	-	-	146.68	308.68
Wilson's Shopping Centre Ltd	April 17/18	Shelburne	Volunteer Reception - flowers				146.68	146.68
Sobeys	April 17/18	Shelburne	Volunteer Reception - cake	28.66				28.66
Sandy Point Recreation	April 24/18	Shelburne	Volunteer Reception - catering	133.33				133.33
								-
May 2018				64.86	-	-	-	64.86
Sobeys	May 7/18	Shelburne	YSMRA & Facility Access Meeting - snacks	64.86				64.86
								-
June 2018				-	-	-	6.26	6.26
Lisa Locke - SASI receipt	April 16/18	Shelburne	Volunteer Reception - table clothes ironed				6.26	6.26
Total Quarterly Expenses								379.79

Hospitality includes expenses incurred while hosting individuals from outside government for reasons of diplomacy, protocol, business, etc. Examples include receptions, ceremonies, conferences, performances or other group events. Expenses will be reported in the month the expense is paid, not necessarily when incurred.