



	Date	Destination	Comments on expense	Meal Expenses	Travel & Travel Related Expenses	Professional Development & Training	Total Claim	Cost to Municipality	
District 1							303.23	274.98	
Councillor Doris Townsend	21-Nov	Birchtown	Community Session						
	22-Nov	Shelburne	Roseway Manor						
	24-Nov	Shelburne	Christmas Parade/Float						
	25-Nov	Shelburne	Arena Meeting						
	26-Nov	Shelburne	Council Meeting						
	29-Nov	Shelburne	Council Workshop						
	5-Dec	Yarmouth	Tri County Libraries						
	10-Dec	Shelburne	COW Meeting		265.34		265.34	240.62	
	December	N/A	Ipad monthly December		37.89		37.89	34.36	
District 2							21.04	19.08	
Warden Penny Smith	December	N/A	Tablet monthly December		8.93		8.93	8.10	
	December	N/A	Cell monthly December		12.11		12.11	10.98	
District 3							7.19	6.52	
Councillor Norman Wallet	December	N/A	Ipad monthly December		7.19		7.19	6.52	
District 4							-	-	
Councillor Terry McIntyre									
District 5							5.75	5.21	
Councillor John Roscoe	December	N/A	Ipad monthly December		5.75		5.75	5.21	
District 6							5.75	5.21	
Deputy Warden David Levy	December	N/A	Ipad monthly December		5.75		5.75	5.21	
District 7							1,024.15	929.53	
Councillor Roger Taylor	9-Aug	Shelburne	Special council meeting						
	14-Aug	Shelburne	Health Crisis Meeting						
	7-Sep	Shelburne	Electoral Boundary Meeting						
	10-Sep	Shelburne	COW Meeting						
	11-Sep	Shelburne	Health Crisis Meeting						
	24-Sep	Shelburne	Council Meeting						
	27-Sep	Yarmouth	CNSOPB Meeting						
	9-Oct	Shelburne	COW Meeting						
	15-Oct	Shelburne	Special council meeting						
	20-Oct	Shelburne	Community Wealth Workshop						
	22-Oct	Shelburne	Council Meeting						
	29-Oct	Shelburne	Planning meeting			423.40		423.40	383.95
	30-Oct	Bridgewater	Western Region Stakeholder Meeting						
	Nov 6-9	Halifax	NSFM conference						

Training includes professional development, membership dues, conference fees and skills development. Meals are meals incurred while traveling. Travel and miscellaneous includes accommodations, parking, kilometers, insurance, iPad monthly fees, cell phone monthly fees, email office 365, etc. Expenses will be reported in the month the expense claim is paid to the Councillor/CAO, not necessarily when incurred.

**MONTHLY TRAVEL REPORT AND EXPENSE
WARDEN, COUNCIL and CAO**



December 2018

	13-Nov	Shelburne	COW Meeting				
	15-Nov	Shelburne	Minister, Municipal Affairs				
	21-Nov	Birchtown	Citizen Engagement				
	24-Nov	Shelburne	Santa Parade				
	26-Nov	Shelburne	Council Meeting				
	27-Nov	Shelburne	Tour new Medical Clinic				
	28-Nov	Shelburne	Planning meeting				
	5-Dec	Shelburne	Planning meeting	73.45	512.14	585.59	531.83
	December	N/A	Ipad monthly December		15.16	15.16	13.75
CAO						40.73	36.94
Tom MacEwan	December	N/A	Cell monthly December		40.73	40.73	36.94
Total Monthly Expenses						\$ 1,407.84	\$ 1,277.47

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