



Naturally Yours

136 Hammond Street, PO Box 280 Shelburne, NS BOT 1WO, Phone: (902) 875-3544 - Fax: (902) 875-1278

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**REGULAR SESSION OF THE 51<sup>ST</sup> COUNCIL  
OF THE  
MUNICIPALITY OF THE DISTRICT OF SHELburne  
October 22, 2018**

The Regular Session of the 51<sup>st</sup> Council of the Municipality of the District of Shelburne was held on Monday, October 22, 2018, commencing at 5:00 pm in the Council Chambers of the Municipal Administration Building, Shelburne, Nova Scotia.

**THOSE IN ATTENDANCE WERE:**

Deputy Warden David Levy  
Warden Penny Smith  
Councillor Doris Townsend  
Councillor Terry McIntyre  
Councillor Roger Taylor  
Councillor John Roscoe  
Councillor Norman Wallet  
Tom MacEwan, CAO

**ALSO IN ATTENDANCE:**

Anita DeMings, Executive Assistant  
Erin Hartley, Director of Corporate Services  
Members of the Public

**1. CALL TO ORDER:**

The meeting was called to order at 5:00 pm by Warden Penny Smith.

**2. APPROVAL OF AGENDA:**

Being duly moved and seconded, be it resolved that the Agenda of October 22, 2018, be approved with the following amendments:

- 6.(d) Cooke Aquaculture Open House - Added
- 6.(e) Clearcutting Allendale - Added

- **MOTION CARRIED**

### **3. APPROVAL OF MINUTES:**

Being duly moved and seconded, be it resolved that the Minutes of September 24, 2018, be approved as circulated.

- **MOTION CARRIED**

### **4. Nomination and Elections:**

- (a) Warden
- (b) Deputy Warden
- (c) Destruction of Ballots

4. Warden Smith asked the CAO to take over as Chair of the meeting and continue with the nomination of the Warden and Deputy Warden. First order of business was the appointment of tellers.

#### **MOTION: APPOINTMENT OF TELLERS**

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne approve Erin Hartley and Anita DeMings to count the ballots for the position of Warden; and

THAT Council of the Municipality of the District of Shelburne approve Erin Hartley and Anita DeMings to count the ballots for the position of Deputy Warden.

- **MOTION CARRIED**

4.(a) CAO opened the floor for nominations for the position of Warden. Councillor Penny Smith was nominated and accepted. Hearing no other nominations, the CAO declared the nominations for Warden closed and Penny Smith was acclaimed to the position of Warden.

Warden Smith expressed her gratitude to Council and resumed as Chair of the meeting.

4.(b) Warden Smith opened the floor for nominations for the position of Deputy Warden. Councillor David Levy was nominated and accepted. Hearing no other nominations, the Warden declared the nominations for Deputy Warden closed and David Levy was acclaimed to the position of Deputy Warden.

4.(c) Destruction of Ballots - Removed

### **5. Administration:**

- (a) Committee Terms of Reference

5.(a) Erin Hartley, Director of Corporate Services, presented the Terms of Reference staff report to Council as previously discussed at the October 9, 2018, Committee of the Whole Meeting.

These three committees have completed their first two-year term. Each Committee is made up of Councillors and community members.

The Municipality's Planning and Development Committee Terms of Reference has been amended to include an appointment term, address vacancies, remuneration, the duration of the role of Chairperson and Vice-Chairperson as well as to update the title and duties of the staff resource.

The Municipality's Economic Growth Strategy Committee Terms of Reference has been amended to include an appointment term, address vacancies, remuneration and the duration of the role of Chairperson and Vice-Chairperson.

The Municipality's Audit and Internal Control Committee Terms of Reference has been amended to include Council approved membership, appointment term, address vacancies, remuneration, the duration of the role of Chairperson and Vice-Chairperson as well as change this Committee's duration of mandate from one year to two years, so it is in line with the other two Committees.

**MOTION: PLANNING AND DEVELOPMENT COMMITTEE**

Being duly moved and seconded, be it resolved:

- a. THAT Council of the Municipality of the District of Shelburne accept the Planning and Development Committee's Terms of Reference as amended;
- b. THAT the Municipality of the District of Shelburne's Planning and Development Committee's Terms of Reference be renewed until October 31, 2020; and
- c. THAT the following members be appointed to the Planning and Development Committee:
  - Councillor Roger Taylor
  - Councillor Norman Wallet
  - Councillor John Roscoe
  - Fred Greenwood, Community Member
  - Christine Curry, Community Member
  - Peter Drew, Community Member

- **MOTION CARRIED**

**MOTION: ECONOMIC GROWTH STRATEGY COMMITTEE**

Being duly moved and seconded, be it resolved:

- a. THAT Council of the Municipality of the District of Shelburne accept the Economic Growth Strategy Committee's Terms of Reference as amended;
- b. THAT the Municipality of the District of Shelburne's Economic Growth Strategy Committee's Terms of Reference be renewed until October 31, 2020; and
- c. THAT the following members be appointed to the Economic Growth Strategy Committee:
  - Deputy Warden David Levy
  - Warden Penny Smith
  - Councillor Roger Taylor

- **MOTION CARRIED**

**MOTION: AUDIT AND INTERNAL CONTROL COMMITTEE**

Being duly moved and seconded, be it resolved:

- a. THAT Council of the Municipality of the District of Shelburne accept the Audit and Internal Control Committee's Terms of Reference as amended;
- b. THAT the Municipality of the District of Shelburne's Audit and Internal Control Committee's Terms of Reference be renewed until October 31, 2020; and
- c. THAT the following members be appointed to the Audit and Internal Control Committee:
  - Councillor Terry McIntyre
  - Councillor Norman Wallet
  - Bruce Bennett, Community Member
  - Larry Pelletier, Community Member

- **MOTION CARRIED**

**6. Other:**

- (a) Rural Internet Update
- (b) Broadband Funding
- (c) Council Implementation Report
- (d) Cooke Aquaculture Open House
- (e) Clearcutting Allendale

6.(a) Tom MacEwan. CAO, updated Council regarding Rural Internet.

Discussion was held regarding the existing coverage, clarifying the IT Consultant's results, phases, cost, proposals and boundaries.

It was noted that Develop Nova Scotia (DNS) is designing and managing the implementation strategy for rural high-speed internet across the province in connection with the Nova Scotia Internet Funding Trust (\$194 million).

The mandate of DNS is to provide high-speed internet coverage to at least 95% of rural households and is currently developing a transparent and competitive bid process.

Develop Nova Scotia expects that funds could be awarded as early as the first quarter of 2019.

Once the funds from Develop Nova Scotia are committed, the Municipality will be able to initiate the broadband internet implementation while planning to raise any shortfall in required funding.

It was noted that the Municipality of the District of Shelburne has reviewed the Bell Proposal and confirmed that the fiber internet services offered by Bell Alliant would meet or exceed the anticipated requirements for DNS.

6.(b) Broadband Funding was included in the discussion of Rural Internet update.

6.(c) Council reviewed the Council Implementation Report for October 2018.

It was suggested that Ken Anthony be contacted and invited to Council to discuss housing development.

CAO updated Council on the Tax Change for Elected Officials. CAO informed Council that staff is in the process of working out the increase and what the reflected cost would be to the Municipality. More information will be brought to the November Committee of the Whole meeting.

6.(d) Deputy Warden Levy advised Council that an invitation was received from Cooke Aquaculture to attend an Open House taking place at the Emera Centre in Liverpool on October 30, 2018, from 4 to 7 pm, regarding expansion plans.

6.(e) Warden Smith advised that an email was received from Shelly Hipson regarding resident concerns about the clearcutting in Allendale.

CAO updated Council that he contacted Mr. Marcus Zwicker, West For Management, regarding the Allendale project. Mr. Zwicker clarified that the project has been in process for over three years and the Minister has signed off and given permission for the harvesting to begin. Mr. Zwicker advised that once the Minister gives approval, there is no further opportunity for public engagement.

#### **7. Committee Reports/Council Member Updates:**

Councillor Townsend updated Council regarding the RCMP Advisory meeting she attended on October 17, 2018. Topics included cannabis and focus on traffic violations. The new Corporal is Lindsay Powers. Two new members will be soon joining the detachment. Councillor Townsend advised that the RCMP was in favour of the Department of Justice facilities remaining in Shelburne.

Warden Smith advised that she, Councillor Roscoe, Councillor Taylor and Councillor Wallet attended the Health Care Day of Action. Warden Smith advised that it was well attended with approximately 75 people and that a book was signed and sent to the Province.

Warden Smith advised that she attended the Local Procurement Session on October 20, 2018. The intent of the session was to shift the focus to buying local.

#### **8. In Camera:**

a. Contract Negotiations

#### **MOTION: ENTER "IN CAMERA"**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter "In Camera" at 6:32 pm to discuss contract negotiations.

- **MOTION CARRIED**

**MOTION: EXIT "IN CAMERA"**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit "In Camera" and return to Regular Session at 6:53 pm.


- MOTION CARRIED

**10. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 6:53 pm.

**Anita DeMings  
Recording Secretary**

November 30, 2018.  
Date

  
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Warden Penny Smith

  
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Erin Hartley, Director of Corporate Services