



Naturally Yours

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**REGULAR SESSION OF THE 51ST COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELburne
October 13, 2020**

The Regular Session of the 51st Council of the Municipality of the District of Shelburne was held on Tuesday, October 13, 2020 commencing at 6:30 pm via Microsoft Teams.

THOSE IN ATTENDANCE:

Warden Penny Smith
Deputy Warden John Roscoe
Councillor Roger Taylor
Councillor Norman Wallet
Councillor Terry McIntyre
Councillor Doris Townsend
Trudy Payne, CAO

ALSO IN ATTENDANCE:

Erin Hartley, Director of Corporate Services
Alicia Flowers, Executive Assistant
Patti Smith, Nova Scotia Health Authority
Lisa MacAlpine, Nova Scotia Health Authority
Wayne Langthorne, Port Manager
Ken Smith, Interim CAO, Town of Shelburne
Councillor Harold Locke, Town of Shelburne
Val Kean, Community Development Coordinator
Adam Dedrick, Director of Recreation and Parks
Michelle Williams, Director of Finance
Timothy Gillespie, Media

Trudy Payne, CAO

Trudy.Payne@municipalityofshelburne.ca

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Penny Smith, Warden

warden@municipalityofshelburne.ca

1. **CALL TO ORDER:**

The meeting was called to order at 6:30 pm by Warden Penny Smith. Before the approval of the agenda Warden Penny Smith recognized Councillors Roger Taylor, Norman Wallet and Deputy Warden John Roscoe for their lengthy service with the Council of the Municipality of the District of Shelburne and had virtually presented them with a Certificate of Appreciation for a combined 50 years of service between the three.

2. **APPROVAL OF AGENDA:**

Being duly moved and seconded, be it resolved that the Agenda of October 13, 2020, be approved.

- **MOTION CARRIED**

3. **APPROVAL OF MINUTES:**

3(a) **MOTION: APPROVAL OF MINUTES – SEPTEMBER 28, 2020**

Being duly moved and seconded, be it resolved that the Minutes of September 28, 2020, be approved after adding that the word “Negro”, when speaking about Cape Negro and the name change, means “black” in Spanish therefore showing that one word can have many meanings.

- **MOTION CARRIED**

4. **PRESENTATIONS:**

- 4(a) Patti Smith presented Council and staff with a presentation pertaining to physician recruitment in Nova Scotia. She stated that the strategy focus is on areas such as immigration, digital marketing, and enhanced communications, among others. Recognizing that no one will know the community better than someone living in the community.

Lisa MacAlpine of the Nova Health Authority presented the Community Toolkit to Council and staff providing the website where the toolkit could be viewed and printed in its entirety. She mentioned that Council and staff could obtain a hardcopy if interested. She pointed out that the growth for the program has been positive, starting with 1 employee in 2016 and steadily climbing to 12 employees in 2020. Presentation topics included that the reality of recruiting is not only focused on the physician but their families, helping with spousal employment, awareness of culture, hobby areas, schools and other areas of interest are critical in attracting and retaining physicians, she stated. Progress has certainly been made not only with the growth of employees but also with an increase in physician incentives, 16 new seats have been added to Dalhousie Medical School, and 470 new physicians have been brought to the Province within the last 4 years.

Questions were open to Council, Warden’s topics of discussion included the discussion with the Minister of Health, new hires coming to Shelburne, site visits, financial incentives for physicians living in isolated rural areas. Councillors indicated concern that the services that have been removed from

Roseway Hospital are part of the reason why physicians don't want to come to the area because they are unable to meet their true potential and use their skill sets.

It was noted that Warden Penny Smith and CAO, Trudy Payne will be working on a letter to send to Minister Glavine after Council this evening.

- 4(b) Ken Smith, Interim CAO with the Town of Shelburne, presented the report for the Shelburne Marine Terminal. He noted that the wharf currently much more stable physically and financially. Discussion was held regarding finalizing leases with Comeau's, Clearwater, and Cooke's. Council inquired about the \$31,000 administrative fee; that was clarified to include the bookkeeping and administrative duties that staff from the Town of Shelburne were doing for the Marine Terminal.

Discussion was further held regarding the debt that the wharf has that was shown in the budget sheets provided. Interim CAO, Ken Smith, said that he would gather the information and would email Council the detailed explanation.

5. **BUSINESS ARISING:**

There was no business arising from Council members.

6. **RECREATION:**

- (a) Kids' Fair Play FUNd Application Reviews – June 2020 and October 2020
(b) Community Rinks Assistance Resolution

- 6(a) Adam Dedrick, Director of Recreation and Parks, presented the Kids' Fair Play FUNd Application Reviews to Council. It was noted that COVID-19 seems to have affected applications for the month of June but more applications came in for the month of October. Council inquired on the financial state of the Fund and Mr. Dedrick answered that the Fund was in good shape with no real concerns at this time.

MOTION: KIDS FAIR PLAY FUNd APPLICATION REVIEWS – JUNE 2020 AND OCTOBER 2020

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne authorize release of \$7,606 from the Kids Fair Play FUNd based on the recommendations from the Kids Fair Play FUNd Application Review Committee meetings of June 17, 2020 and October 8, 2020.

- **MOTION CARRIED**

- 6(b) Adam Dedrick, Director of Recreation and Parks, presented the Community Rinks Assistance Resolution to Council. Discussion was held regarding the need for financial assistance to community rinks due to the negative impacts of COVID-19, stating the importance of rinks to the families and residents of the community.

MOTION: COMMUNITY RINKS ASSISTANCE RESOLUTION

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne approve the following resolution:

WHEREAS Community Rinks are a vital part of the recreational infrastructure in small towns and rural areas; and

WHEREAS Community Rinks provide opportunities for walking tracks, recreational skating, and hockey at all levels; and

WHEREAS Community rinks often run on a very tight budget with much volunteer donated labour; and

WHEREAS if Community Rinks close, they may never reopen; and

WHEREAS the restrictions placed by the Public Health Authorities to help control the spread of COVID-19 are significantly impacting the business operations of community rinks causing deficits.

THEREFORE IT BE RESOLVED that the Municipality of the District of Shelburne call upon the government of the Province of Nova Scotia to bring forward a program of support to help Community Rinks survive the 2020-2021 season.

And furthermore, send a letter to Premier Stephen McNeil requesting the provincial government consider providing financial assistance to community rinks due to the negative impacts of COVID-19.

- **MOTION CARRIED**

7. ADMINISTRATION:

(a) Sandy Point Lighthouse – Heritage Property

7(a) Erin Hartley, Director of Corporate Services, presented the Sandy Point Lighthouse – Heritage Property report to Council. Discussion was held that staff had received a letter from Sandy Point Recreation Group requesting acceptance of their proposed alterations.

MOTION: SANDY POINT LIGHTHOUSE – HERITAGE PROPERTY ALTERATIONS

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne, based on recommendation from the Planning and Development Committee, approve the proposed heritage property alterations at Sandy Point Lighthouse as they are considered non-substantial alterations in relation to the Lighthouse's identified historical features.

- MOTION CARRIED

8. **FINANCE:**

(a) Financial Update September 2020

8(a) Michelle Williams, Director of Finance, presented Council with the Financial Update September 2020 that was deferred in the last council meeting held September 28, 2020. Discussion was had regarding the financial statements and Ms. Williams stated that the properties on tax sale were now down to 32 with two of those being very close to coming off the list. Ms. Williams also mentioned that due to everyone being so diligent with paying their property taxes, we have not needed to dip into the reserves.

9. **OTHER:**

(a) Waste Diversion Officer Update

(b) September Monthly Building Report

(c) Implementation Report

(d) Letters from Residents RE: Interest Charges

(e) Letter from Western Counties Regional Library - Adopt-A-Book

(f) Memo from Transportation and Infrastructure Renewal Western; Crosswalk Request

9(a) The waste Diversion Officer Update was reviewed.

9(b) The Building Report was reviewed. Warden Penny Smith noted that we were doing very well with the building permits compared to other years.

9(c) Council reviewed the Implementation Report with no questions, comments, or concerns.

9(d) CAO, Trudy Payne, presented Council with two letters from residents concerning the interest charges on their property tax bills. It was mentioned that perhaps staff should include a clause in their collections policy that states that it is not the Municipality's responsibility to reimburse for errors due to postage or payment. It was suggested that the requests be denied as past requests have also been denied. Council agreed that these matters should not have to come to Council and CAO, Trudy Payne, stated that she would revise the policy with staff and bring back to Council.

9(e) Council was presented with the letter from Western Counties Regional Library.

9(f) Trudy Payne, CAO, presented the Memo from Transportation and Infrastructure Renewal Western; Crosswalk Request. Discussion was had that there was a need for signs to be placed within the Shelburne Industrial Park to caution drivers/pedestrians of dangers in the area.

**MOTION: MEMO FROM TRANSPORTATION AND INFRASTRUCTURE RENEWAL WESTERN;
CROSSWALK REQUEST**

Council Meeting
October 13, 2020

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne install two signs up to a cost of \$500, in the Shelburne Industrial Park to warn people to slow down and about heavy equipment being operated.

- MOTION CARRIED

10. **COMMITTEE REPORTS/RECOMMENDATIONS:**

There were no committee reports or recommendations to Council.

11. **COUNCIL MEMBER UPDATES:**

Warden, Penny Smith, mentioned that she participated in the volunteer reception held on September 29, 2020.

Warden Smith also discussed that she, Councillor McIntyre and CAO, Trudy Payne, met with Dexter Construction regarding their intention to expand the quarry in Welshtown. Discussion was held regarding an environmental assessment, lease terms on the land and affects on the community.

12. **IN CAMERA:**

- (a) Land Negotiations, Middle Ohio, as per MGA Section 22(2)(a)
- (b) Contract Negotiations, Bell Canada, as per MGA Section 22(2)(e)
- (c) Land Negotiations, Shelburne Industrial Park, as per MGA Section 22(2)(a)
- (d) Lease Agreement as per MGA Section 22(2)(a)

MOTION: ENTER "IN CAMERA"

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter "In Camera" at 8:03 pm.

- MOTION CARRIED

MOTION: EXIT "IN CAMERA"

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit "In Camera" at 8:36 pm.

- MOTION CARRIED

MOTION: CONTRACT NEGOTIATIONS, BELL CANADA, AS PER MGA SECTION 22(2)(E)

Council Meeting
October 13, 2020

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve the amended contract as presented at the in camera session with Bell Canada for the fibre to the home footprint expansion project that will result in up to 99% of residents and businesses having access to the best reliable, high speed internet, available in Canada, the Municipality's contribution being \$46,000 to come from gas tax fund, and furthermore, duly authorize the Chief Administrative Officer to sign the contract on behalf of the Municipality; and

THAT Council of the Municipality of the District of Shelburne instruct staff to reach out to Develop Nova Scotia and inquire about the Municipalities who are receiving fibre to the home with no financial contribution. If true, request that the Municipality of the District of Shelburne receive a refund for the contributions they have made towards internet projects.

- MOTION CARRIED

MOTION: LEASE AGREEMENT AS PER MGA 22(2)(A)

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve signing a lease agreement for lease of space in the new civic building to be designed and constructed with Employment Services Development Canada and the Canadian Food Agency based on the terms discussed in camera; and

THAT Council of the Municipality of the District of Shelburne authorize the Chief Administrative Officer to sign the lease agreements on behalf of the Municipality.

- MOTION CARRIED

13. ADJOURNMENT:

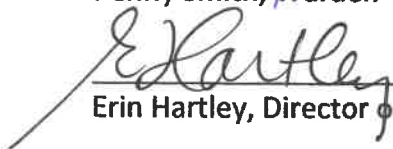
There being no further business, the meeting was adjourned at 8:39 pm.

Alicia Flowers
Recording Secretary

Nov 10/20.
Date



Penny Smith, Warden



Erin Hartley, Director of Corporate Services