



Naturally Yours

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**REGULAR SESSION OF THE 51ST COUNCIL
OF THE
MUNICIPALITY OF THE DISTRICT OF SHELburne
September 28, 2020**

The Regular Session of the 51st Council of the Municipality of the District of Shelburne was held on Monday, September 28, 2020 commencing at 6:35 pm via Microsoft Teams.

THOSE IN ATTENDANCE:

Warden Penny Smith
Deputy Warden John Roscoe
Councillor Roger Taylor
Councillor Norman Wallet
Councillor Terry McIntyre
Councillor Doris Townsend
Trudy Payne, CAO

ALSO IN ATTENDANCE:

Erin Hartley, Director of Corporate Services
Alicia Flowers, Executive Assistant
Colin MacDonald, Province of NS
Adam Dedrick, Director of Recreation and Parks
Darrell Locke, By-Law Enforcement Officer
Timothy Gillespie, Media

1. **CALL TO ORDER:**

The meeting was called to order at 6:35 pm by Warden Penny Smith.

2. **APPROVAL OF AGENDA:**

Being duly moved and seconded, be it resolved that the Agenda of September 28, 2020, be approved.

- **MOTION CARRIED**

Discussion was held regarding the Federal Government's loan available to Municipalities who were affected financially from Covid-19.

3. **APPROVAL OF MINUTES:**

3(a) **MOTION: APPROVAL OF MINUTES – SEPTEMBER 14, 2020**

Being duly moved and seconded, be it resolved that the Minutes of September 14, 2020, be approved after correcting a typo made in 9(b).

- **MOTION CARRIED**

4. **PRESENTATIONS:**

4(a) Colin MacDonald, a Representative from the Province of Nova Scotia and the Director of Nova Scotia's mapping agency named, GeoNova, presented the Naming of Properties presentation to Council. Mr. MacDonald gave the history of geographic naming in Nova Scotia and what a geographic name involves. After learning about geographic names, we advised the process of how an applicant would request the change of a name of a location. Discussion was also held regarding community engagement, municipal and provincial support as well as decision making timelines.

Currently, there is a request for a name change in the Barrington area and the Harbour which is included within the Municipality borders. This is for Negro Harbour, Cape Negro (community) and Cape Negro Island. This has been asked to be changed because of the perceived derogatory meaning behind the name "negro". Discussion was held regarding interpretation, meaning and appropriateness of words as their historical meanings change over time.

Mr. MacDonald went through the timeline that has been discussed regarding changing the names and mentioned that he would be in touch with our CAO, Trudy Payne, in the future to solidify arrangements.

5. **BUSINESS ARISING:**

There was no business arising from Council members.

6. **ADMINISTRATION:**

(a) Shelburne County Arena Contribution Agreement

6(a) Adam Dedrick, Director of Recreation and Parks, presented the Shelburne County Arena Contribution Agreement staff report to Council. Discussion was held regarding, possible cost sharing splits based on population or users, community spin-offs. CAO, Trudy Payne, advised Council that the Municipality

made the request for a formal agreement with the Town and that cost sharing based on population was one of the considerations when the CAO and the Director of Recreation & Parks met with the acting CAO of the Town. The Town suggests a 70/30 cost share because that is within their budget.

MOTION: SHELBURNE COUNTY ARENA CONTRIBUTION AGREEMENT

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne approve the Director of Recreation & Parks to gather Shelburne County Arena user data during the 2020-2021 season for the reason of utilizing the data to inform decision making in the development of an Arena contribution agreement and;

That a letter be sent to Town Council that the Municipality of the District of Shelburne's Council does not accept their current position of 30% funding for the Arena, and we are seeking 50% funding this year until the data research is completed.

- **MOTION CARRIED**

7. **ADMINISTRATION:**

- (a) Dangerous and Unsightly Properties Update Report
- (b) Fees and Charges Policy Amendment
- (c) Town of Shelburne Fire Services Agreement – Internal Memo
- (d) RMRF Disposal Policy
- (e) Planning & Development Committee – Community Member Appointment

7(a) Darrell Locke, By-law Enforcement Officer, presented the Dangerous and Unsightly Properties Update Report to Council. Mr. Locke reviewed his updates in detail, providing information on 6 existing files and noting that 4 files have just been opened.

7(b) Director of Corporate Services, Erin Hartley, presented the Fees and Charges Policy Amendment – September 2020 report to Council stating that the daily boarding fee for dogs be changed to include HST, that Property Tax Interest Rate has been changed to 10% as per Council's motion in May, and that section w. Regional Materials Recovery Facility be added to the Fees and Charges Policy.

MOTION: FEES AND CHARGES POLICY AMENDMENT – SEPTEMBER 2020

Being duly moved and seconded, that Council of the Municipality of the District of Shelburne approve the attached Fees and Charges Policy as amended.

- **MOTION CARRIED**

7(c) Director of Corporate Services, Erin Hartley, presented Council with the Internal Memo – Town of Shelburne Fire Services Agreement staff report. It was discussed that staff were consulting with the Town of Shelburne to clarify some points that were stated in the current Fire Services Agreement. This was to clarify what items were deemed to be eligible for capital and operating expenditures and

concluded that anything other than vehicles is to be categorized as an operating expense and that there would be no area rate for residents pertaining to expenses other than fire vehicles.

MOTION: INTERNAL MEMO – TOWN OF SHELBURNE FIRE SERVICES AGREEMENT

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne approve the attached Internal Memo regarding the Town of Shelburne Fire Services Agreement as its position in relation to capital vs. operating expenditures in the Agreement.

- **MOTION CARRIED**

- 7(d) Erin Hartley, Director of Corporate Services, presented Council with the Regional Materials Recovery Facility Disposal Policy staff report reviewing the quality of disposal materials, compliance and process for receiving and removal of materials from the facility.

MOTION: REGIONAL MATERIALS RECOVERY FACILITY DISPOSAL POLICY

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne approve the attached Regional Materials Recovery Facility Disposal Policy as presented.

- **MOTION CARRIED**

- 7(e) Director of Corporate Services, Erin Hartley, presented Council with the Planning and Development Committee – Community Member Appointment staff report. It was discussed that the members listed be appointed to in the Committee and that Director of Corporate Services would be able to share with Council resumes and further information about each applicant upon request.

MOTION: PLANNING & DEVELOPMENT COMMITTEE – COMMUNITY MEMBER APPOINTMENT

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne appoint Fred Greenwood, Sheila Bird and William Brown as the Municipality's Community Representatives on the Planning and Development Committee.

- **MOTION CARRIED**

8. **FINANCE:**

- (a) Financial Update September 2020

- 8(a) Council agreed that the Financial Update September 2020 staff report would be deferred to October 13, 2020 at the regularly scheduled Council meeting.

9. **OTHER:**

- (a) Implementation Report
(b) Letters from Residents to Reverse Interest Charges
(c) Letter from Western Counties Regional Library Charitable Association – Adopt-A-Book

- 9(a) Council agreed that the Implementation Report would be deferred to October 13, 2020 at the regularly scheduled Council meeting.
- 9(b) Council agreed that the Letters from Residents to Reverse Interest Charges would be deferred to October 13, 2020 at the regularly scheduled Council meeting.
- 9(c) Council agreed that the Letter from Western Counties Regional Library Charitable Association – Adopt-A-Book would be deferred to October 13, 2020 at the regularly scheduled Council meeting.

10. **COMMITTEE REPORTS/RECOMMENDATIONS:**

(a) Port Authority Update – Councillor Norman Wallet

- 10(a) Council agreed that the Port Authority Update presented by Councillor Wallet would be deferred to October 13, 2020 at the regularly scheduled Council meeting and that the Port Authority would be joining Council at the next meeting and would be able to provide more insight on the topic.

11. **COUNCIL MEMBER UPDATES:**

No Council member updates.

12. **IN CAMERA:**

- (a) Sable River Volunteer Fire Department as per MGA Section 22(2)(g) Legal Advice
- (b) Grants in Lieu – PVSC Report as per MGA Section 22(2)(g) Legal Advice
- (c) Health Authority – Contract Negotiations as per MGA Section 22(2)(e)

MOTION: ENTER “IN CAMERA”

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter “In Camera” at 8:26 pm.

- **MOTION CARRIED**

MOTION: EXIT “IN CAMERA”

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit “In Camera” at 9:51 pm.

- **MOTION CARRIED**

During the In-Camera portion involving Sable River Volunteer Fire Department, It was noted that the auditors were to make clarifications to the audit report before it is to become a public document.

13. **ADJOURNMENT:**

There being no further business, the meeting was adjourned at 9:51 pm.

Alicia Flowers
Recording Secretary

Date

Penny Smith, Warden

Erin Hartley, Director of Corporate Services

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