



Naturally Yours

136 Hammond Street, PO Box 280 Shelburne, NS BOT 1WO Phone: (902) 875-3544 - Fax: (902) 875-1278

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REGULAR SESSION OF THE 52<sup>ND</sup> COUNCIL  
OF THE  
MUNICIPALITY OF THE DISTRICT OF SHELburne  
Monday, November 9, 2020  
6:30 pm  
**A G E N D A**

1. **Call to Order:**
2. **Election of Officers: (\*Resolution Prepared)**
  - (a) Warden
  - (b) Deputy Warden
  - (c) Destruction of Ballots (if applicable)\*
3. **Approval of Agenda:**
4. **Approval of Minutes:**  
October 13, 2020
5. **Business Arising:**
6. **Administration: (\*Resolution Prepared)**
  - (a) Private Road Name Approval – Upper Clyde, Welshtown – Andrew Goreham, Manager of Inspection Services\*
  - (b) October Monthly Building Report – Andrew Goreham, Manager of Inspection Services
  - (c) Update on Christmas Activities – Val Kean, Community Development Coordinator
  - (d) Associations, Boards and Committees – Council Member Appointments\* - Erin Hartley, Director of Corporate Services
7. **Finance: (\*Resolution Prepared)**
8. **Other: (\*Resolution Prepared)**
9. **Committee Reports/ Recommendations:**
10. **Council Member Updates:**
11. **In Camera:**
12. **Adjournment:**

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Trudy Payne, CAO

[Trudy.Payne@municipalityofshelburne.ca](mailto:Trudy.Payne@municipalityofshelburne.ca)

[www.municipalityofshelburne.ca](http://www.municipalityofshelburne.ca)

[warden@municipalityofshelburne.ca](mailto:warden@municipalityofshelburne.ca)

**Municipality of the District of Shelburne**

**November 9, 2020 Council**

**MOTIONS**

**2(c) ELECTION OF OFFICERS**

THAT Council of the Municipality of the District of Shelburne approve the destruction of ballots.

**6(a) PRIVATE ROAD NAME APPROVAL – UPPER CLYDE, WELSHTOWN**

THAT Council of the Municipality of the District of Shelburne approve the naming of the two (2) private roads within the community of Welshtown as Corona Cove Road and Richmore Lane.

**6(d) APPOINTMENT TO COMMITTEES**

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Audit and Internal Control Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Economic Growth Strategy Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Planning and Development Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Fire Advisory Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Shelburne County East RCMP Advisory Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Shelburne County Arena Association.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Regional Library Board

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the New Building Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Source Water Protection Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Shelburne County East Emergency Management Liaison Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Roseway Manor Board.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Region 6 Inter-Municipal Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Shelburne County Health Care Professional Recruitment and Retention Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Shelburne Port Authority Committee.



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**REGULAR SESSION OF THE 51<sup>ST</sup> COUNCIL  
OF THE  
MUNICIPALITY OF THE DISTRICT OF SHELburne  
October 13, 2020**

The Regular Session of the 51<sup>st</sup> Council of the Municipality of the District of Shelburne was held on Tuesday, October 13, 2020 commencing at 6:30 pm via Microsoft Teams.

**THOSE IN ATTENDANCE:**

Warden Penny Smith  
Deputy Warden John Roscoe  
Councillor Roger Taylor  
Councillor Norman Wallet  
Councillor Terry McIntyre  
Councillor Doris Townsend  
Trudy Payne, CAO

**ALSO IN ATTENDANCE:**

Erin Hartley, Director of Corporate Services  
Alicia Flowers, Executive Assistant  
Patti Smith, Nova Scotia Health Authority  
Lisa MacAlpine, Nova Scotia Health Authority  
Wayne Langthorne, Port Manager  
Ken Smith, Interim CAO, Town of Shelburne  
Councillor Harold Locke, Town of Shelburne  
Val Kean, Community Development Coordinator  
Adam Dedrick, Director of Recreation and Parks  
Michelle Williams, Director of Finance  
Timothy Gillespie, Media

1. **CALL TO ORDER:**

The meeting was called to order at 6:30 pm by Warden Penny Smith. Before the approval of the agenda Warden Penny Smith recognized Councillors Roger Taylor, Norman Wallet and Deputy Warden John Roscoe for their lengthy service with the Council of the Municipality of the District of Shelburne and had virtually presented them with a Certificate of Appreciation for a combined 50 years of service between the three.

2. **APPROVAL OF AGENDA:**

Being duly moved and seconded, be it resolved that the Agenda of October 13, 2020, be approved.

- **MOTION CARRIED**

3. **APPROVAL OF MINUTES:**

3(a) **MOTION: APPROVAL OF MINUTES – SEPTEMBER 28, 2020**

Being duly moved and seconded, be it resolved that the Minutes of September 28, 2020, be approved after adding that the word “Negro”, when speaking about Cape Negro and the name change, means “black” in Spanish therefore showing that one word can have many meanings.

- **MOTION CARRIED**

4. **PRESENTATIONS:**

4(a) Patti Smith presented Council and staff with a presentation pertaining to physician recruitment in Nova Scotia. She stated that the strategy focus is on areas such as immigration, digital marketing, and enhanced communications, among others. Recognizing that no one will know the community better than someone living in the community.

Lisa MacAlpine of the Nova Health Authority presented the Community Toolkit to Council and staff providing the website where the toolkit could be viewed and printed in its entirety. She mentioned that Council and staff could obtain a hardcopy if interested. She pointed out that the growth for the program has been positive, starting with 1 employee in 2016 and steadily climbing to 12 employees in 2020. Presentation topics included that the reality of recruiting is not only focused on the physician but their families, helping with spousal employment, awareness of culture, hobby areas, schools and other areas of interest are critical in attracting and retaining physicians, she stated. Progress has certainly been made not only with the growth of employees but also with an increase in physician incentives, 16 new seats have been added to Dalhousie Medical School, and 470 new physicians have been brought to the Province within the last 4 years.

Questions were open to Council, Warden’s topics of discussion included the discussion with the Minister of Health, new hires coming to Shelburne, site visits, financial incentives for physicians living in isolated rural areas. Councillors indicated concern that the services that have been removed from

Council Meeting  
October 13, 2020

Roseway Hospital are part of the reason why physicians don't want to come to the area because they are unable to meet their true potential and use their skill sets.

It was noted that Warden Penny Smith and CAO, Trudy Payne will be working on a letter to send to Minister Glavine after Council this evening.

- 4(b) Ken Smith, Interim CAO with the Town of Shelburne, presented the report for the Shelburne Marine Terminal. He noted that the wharf currently much more stable physically and financially. Discussion was held regarding finalizing leases with Comeau's, Clearwater, and Cooke's. Council inquired about the \$31,000 administrative fee; that was clarified to include the bookkeeping and administrative duties that staff from the Town of Shelburne were doing for the Marine Terminal.

Discussion was further held regarding the debt that the wharf has that was shown in the budget sheets provided. Interim CAO, Ken Smith, said that he would gather the information and would email Council the detailed explanation.

5. **BUSINESS ARISING:**

There was no business arising from Council members.

6. **RECREATION:**

- (a) Kids' Fair Play FUNd Application Reviews – June 2020 and October 2020
- (b) Community Rinks Assistance Resolution

- 6(a) Adam Dedrick, Director of Recreation and Parks, presented the Kids' Fair Play FUNd Application Reviews to Council. It was noted that COVID-19 seems to have affected applications for the month of June but more applications came in for the month of October. Council inquired on the financial state of the Fund and Mr. Dedrick answered that the Fund was in good shape with no real concerns at this time.

**MOTION: KIDS FAIR PLAY FUNd APPLICATION REVIEWS – JUNE 2020 AND OCTOBER 2020**

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne authorize release of \$7,606 from the Kids Fair Play FUNd based on the recommendations from the Kids Fair Play FUNd Application Review Committee meetings of June 17, 2020 and October 8, 2020.

- **MOTION CARRIED**

- 6(b) Adam Dedrick, Director of Recreation and Parks, presented the Community Rinks Assistance Resolution to Council. Discussion was held regarding the need for financial assistance to community rinks due to the negative impacts of COVID-19, stating the importance of rinks to the families and residents of the community.

**MOTION: COMMUNITY RINKS ASSISTANCE RESOLUTION**

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne approve the following resolution:

WHEREAS Community Rinks are a vital part of the recreational infrastructure in small towns and rural areas; and

WHEREAS Community Rinks provide opportunities for walking tracks, recreational skating, and hockey at all levels; and

WHEREAS Community rinks often run on a very tight budget with much volunteer donated labour; and

WHEREAS if Community Rinks close, they may never reopen; and

WHEREAS the restrictions placed by the Public Health Authorities to help control the spread of COVID-19 are significantly impacting the business operations of community rinks causing deficits.

THEREFORE IT BE RESOLVED that the Municipality of the District of Shelburne call upon the government of the Province of Nova Scotia to bring forward a program of support to help Community Rinks survive the 2020-2021 season.

And furthermore, send a letter to Premier Stephen McNeil requesting the provincial government consider providing financial assistance to community rinks due to the negative impacts of COVID-19.

- **MOTION CARRIED**

**7. ADMINISTRATION:**

(a) Sandy Point Lighthouse – Heritage Property

7(a) Erin Hartley, Director of Corporate Services, presented the Sandy Point Lighthouse – Heritage Property report to Council. Discussion was held that staff had received a letter from Sandy Point Recreation Group requesting acceptance of their proposed alterations.

**MOTION: SANDY POINT LIGHTHOUSE – HERITAGE PROPERTY ALTERATIONS**

Being duly moved and seconded, be it resolved that Council of the Municipality of the District of Shelburne, based on recommendation from the Planning and Development Committee, approve the proposed heritage property alterations at Sandy Point Lighthouse as they are considered non-substantial alterations in relation to the Lighthouse's identified historical features.

- MOTION CARRIED

8. **FINANCE:**

(a) Financial Update September 2020

- 8(a) Michelle Williams, Director of Finance, presented Council with the Financial Update September 2020 that was deferred in the last council meeting held September 28, 2020. Discussion was had regarding the financial statements and Ms. Williams stated that the properties on tax sale were now down to 32 with two of those being very close to coming off the list. Ms. Williams also mentioned that due to everyone being so diligent with paying their property taxes, we have not needed to dip into the reserves.

9. **OTHER:**

- (a) Waste Diversion Officer Update
- (b) September Monthly Building Report
- (c) Implementation Report
- (d) Letters from Residents RE: Interest Charges
- (e) Letter from Western Counties Regional Library - Adopt-A-Book
- (f) Memo from Transportation and Infrastructure Renewal Western; Crosswalk Request

- 9(a) The waste Diversion Officer Update was reviewed.
- 9(b) The Building Report was reviewed. Warden Penny Smith noted that we were doing very well with the building permits compared to other years.
- 9(c) Council reviewed the Implementation Report with no questions, comments, or concerns.
- 9(d) CAO, Trudy Payne, presented Council with two letters from residents concerning the interest charges on their property tax bills. It was mentioned that perhaps staff should include a clause in their collections policy that states that it is not the Municipality's responsibility to reimburse for errors due to postage or payment. It was suggested that the requests be denied as past requests have also been denied. Council agreed that these matters should not have to come to Council and CAO, Trudy Payne, stated that she would revise the policy with staff and bring back to Council.
- 9(e) Council was presented with the letter from Western Counties Regional Library.
- 9(f) Trudy Payne, CAO, presented the Memo from Transportation and Infrastructure Renewal Western; Crosswalk Request. Discussion was had that there was a need for signs to be placed within the Shelburne Industrial Park to caution drivers/pedestrians of dangers in the area.

**MOTION: MEMO FROM TRANSPORTATION AND INFRASTRUCTURE RENEWAL WESTERN;  
CROSSWALK REQUEST**



Council Meeting  
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Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne install two signs up to a cost of \$500, in the Shelburne Industrial Park to warn people to slow down and about heavy equipment being operated.

- **MOTION CARRIED**

**10. COMMITTEE REPORTS/RECOMMENDATIONS:**

There were no committee reports or recommendations to Council.

**11. COUNCIL MEMBER UPDATES:**

Warden, Penny Smith, mentioned that she participated in the volunteer reception held on September 29, 2020.

Warden Smith also discussed that she, Councillor McIntyre and CAO, Trudy Payne, met with Dexter Construction regarding their intention to expand the quarry in Welshtown. Discussion was held regarding an environmental assessment, lease terms on the land and affects on the community.

**12. IN CAMERA:**

- (a) Land Negotiations, Middle Ohio, as per MGA Section 22(2)(a)
- (b) Contract Negotiations, Bell Canada, as per MGA Section 22(2)(e)
- (c) Land Negotiations, Shelburne Industrial Park, as per MGA Section 22(2)(a)
- (d) Lease Agreement as per MGA Section 22(2)(a)

**MOTION: ENTER "IN CAMERA"**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne enter "In Camera" at 8:03 pm.

- **MOTION CARRIED**

**MOTION: EXIT "IN CAMERA"**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne exit "In Camera" at 8:36 pm.

- **MOTION CARRIED**

**MOTION: CONTRACT NEGOTIATIONS, BELL CANADA, AS PER MGA SECTION 22(2)(E)**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve the amended contract as presented at the in camera session with Bell Canada for the fibre to the home footprint expansion project that will result in up to 99% of residents and businesses having access to the best reliable, high speed internet, available in Canada, the Municipality's contribution being \$46,000 to come from gas tax fund, and furthermore, duly authorize the Chief Administrative Officer to sign the contract on behalf of the Municipality; and

THAT Council of the Municipality of the District of Shelburne instruct staff to reach out to Develop Nova Scotia and inquire about the Municipalities who are receiving fibre to the home with no financial contribution. If true, request that the Municipality of the District of Shelburne receive a refund for the contributions they have made towards internet projects.

- MOTION CARRIED

**MOTION: LEASE AGREEMENT AS PER MGA 22(2)(A)**

Being duly moved and seconded, be it resolved that the Council of the Municipality of the District of Shelburne approve signing a lease agreement for lease of space in the new civic building to be designed and constructed with Employment Services Development Canada and the Canadian Food Agency based on the terms discussed in camera; and

THAT Council of the Municipality of the District of Shelburne authorize the Chief Administrative Officer to sign the lease agreements on behalf of the Municipality.

- MOTION CARRIED

**13. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 8:39 pm.

**Alicia Flowers  
Recording Secretary**

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Date

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Penny Smith, Warden

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Erin Hartley, Director of Corporate Services

DRAFT

Shelburne Municipal Council  
November 9, 2020

**TO:** Warden and Members of Shelburne Municipal Council  
**FROM:** Andrew Goreham,  
Manager of Inspection Services  
**APPROVED BY:** Trudy Payne, Chief Administrative Officer  
**DATE:** November 9, 2020  
**SUBJECT:** Private Road Name Approval – Upper Clyde, Welshtown

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**ORIGIN**

A request was received from Halo Land Services Incorporated for approval of two (2) private road names in the community of Welshtown.

**RECOMMENDATION:**

That Council of the Municipality of the District of Shelburne approve the naming of the two (2) private roads within the community of Welshtown as Corona Cove Road and Richmore Lane.

**BACKGROUND:**

For completion of the subdivision in the community of Welshtown. A private road is being constructed to accommodate several lots.

**DISCUSSION**

For the “final” plan of subdivision to be completed, approval from Council for the private road names is required. It is recommended that the Municipal Council approve the following as the official private road names in the community of Welshtown.

“Corona Cove Road” and “Richmore Lane”

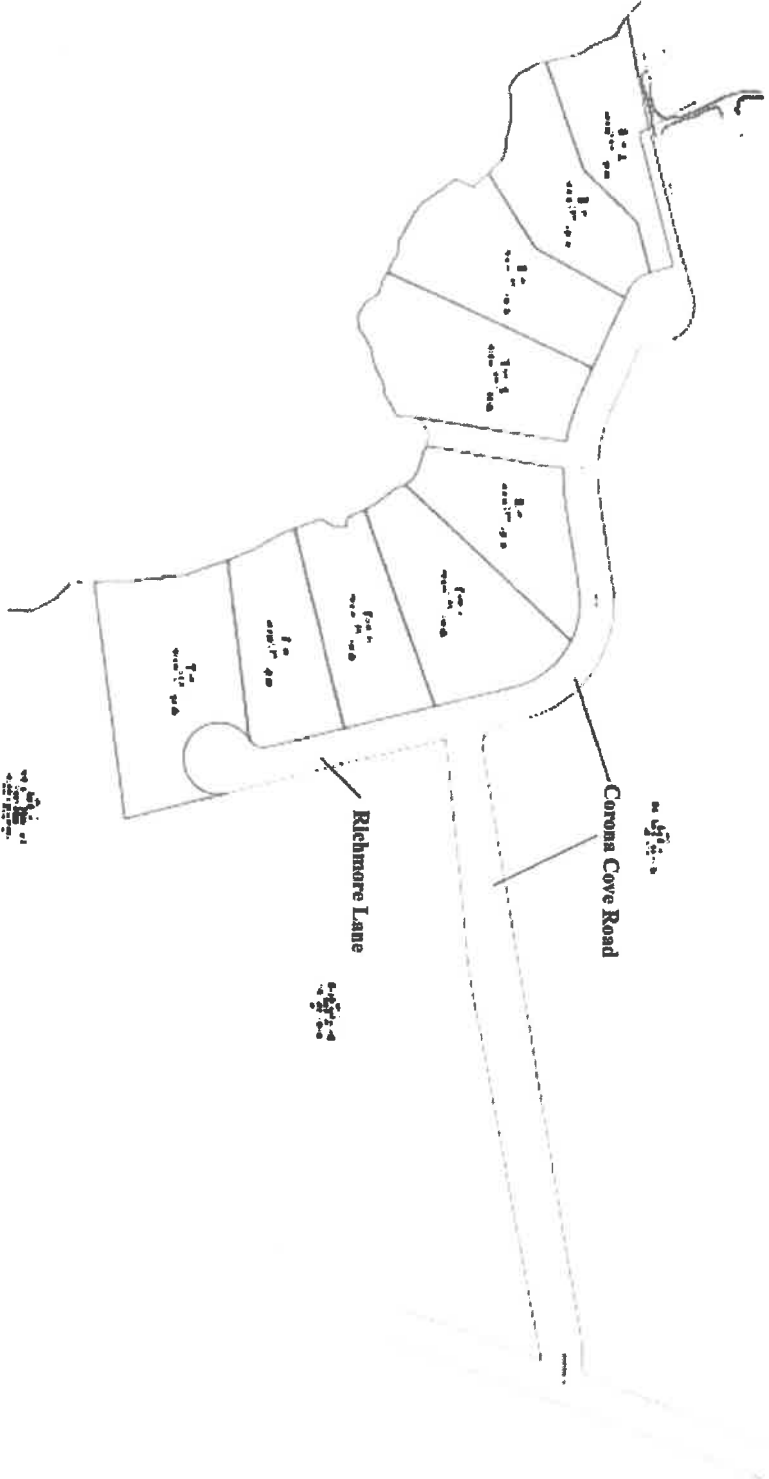
The Inspection Department and Nova Scotia Department of Transportation & Infrastructure Renewal find no other duplications of the proposed names.

**ATTACHMENT**

Property Online Map  
Subdivision Plan

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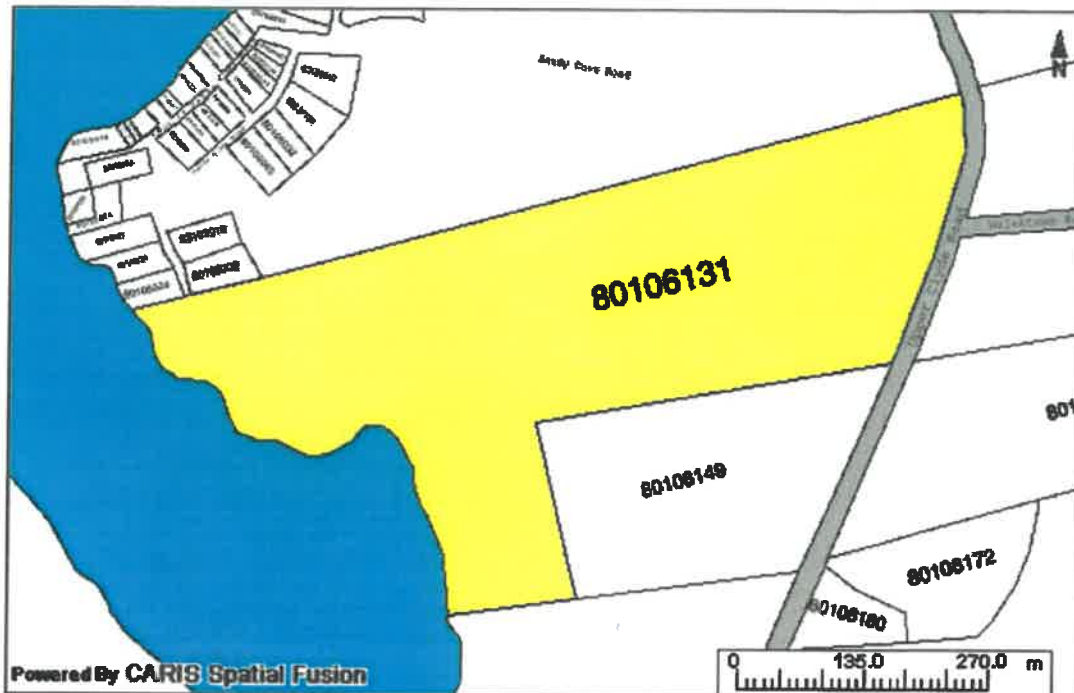
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Property Online Map

Date: Oct 21, 2020 10:07:02 AM



PID:	80106131	Owner:	HALO LAND SERVICES INC.	AAN:	02171279
County:	SHELBURNE COUNTY	Address:	UPPER CLYDE ROAD	Value:	\$10,600 (2020 RESOURCE FOREST)
LR Status:	LAND REGISTRATION		WELSH TOWN		\$136,000 (2020 RESOURCE TAXABLE)

The Provincial mapping is a graphical representation of property boundaries which approximate the size, configuration and location of parcels. Care has been taken to ensure the best possible quality, however, this map is not a land survey and is not intended to be used for legal descriptions or to calculate exact dimensions or area. The Provincial mapping is not conclusive as to the location, boundaries or extent of a parcel [*Land Registration Act* subsection 21(2)]. THIS IS NOT AN OFFICIAL RECORD.

**Property Online version 2.0**

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Naturally Yours

**Inspection Department**

**136 Hammond Street, PO Box 280 Shelburne, NS BOT 1WO, Phone: (902) 875-3494 - Fax: (902) 875-1278**

**MEMORANDUM**

**TO:** Trudy Payne, CAO

**FROM:** Andrew Goreham  
Manager of Inspection Services

**DATE:** November 3, 2020

**RE:** October Monthly Building Report

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Fiscal Year	2020/2021	2019/2020
Number of Permits Issued in October	9	15
Number of Permits Issued to Date	98	81
Construction Values for October	\$ 885,000.00	\$ 871,000.00
Total Construction to Date	\$ 7,103,908.00	\$ 5,029,500.00

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**Highlights:**

- 2 – Tank House - \$750,000.00

Yours very truly,

**Andrew Goreham, CRBO, CFI**  
**Director of Inspection Services**  
 /aad



**STAFF REPORT**

**TO:** Members of Shelburne Municipal Council

**FROM:** Val Kean, Community Development Coordinator

**APPROVED BY:** Trudy Payne, Chief Administrative Officer

**DATE:** November 9, 2020

**SUBJECT:** **Upcoming Community Activities**

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**PURPOSE**

To encourage discussion surrounding Municipal Awareness Week activities and the community Christmas activities plan in Shelburne for the 2020 holiday season.

**BACKGROUND**

Municipal Awareness Week is a NSFM initiative held the third week of November each year in Nova Scotia. This initiative is a public awareness campaign aimed at promoting the importance of municipal government in daily lives, encouraging citizens to participate in municipal government and ultimately increasing voter turnout rates during municipal elections.

Last year the Municipality promoted Municipal Awareness Week with a radio trivia contest, school presentations and a community skating event at the Shelburne County Arena.

**DISCUSSION**

For the past few years, staff have planned activities for Council participation in a number activities surrounding Municipal Awareness Week and the Christmas holidays. Again this year, staff have developed several initiatives for Council consideration. This year’s Municipal Awareness Week is scheduled for November 16- 20, 2020.

To promote public participation and encourage community engagement, staff is suggesting the following Municipal Awareness Week initiatives, for Council review:

**1. Introduction to Councillors:**

Councillors would participate in a video recorded interview that would be posted to the municipal website, social media and Youtube channel. This could be structured as a separate video per Councillor or a collective video with snippets from each interview.

**2. Radio Trivia Contest:**

Partner with local radio station to publish a week-long trivia contest that will focus on facts about the Municipality of Shelburne. The contest would be open to all listeners to enter by providing the correct

answer to the daily trivia question. A local staycation prize draw would take place on Friday, November 20<sup>th</sup>.

The Municipal Warden could have an opportunity to provide a Municipal Awareness Week radio message to be aired throughout the week as well.

**3. Municipal Report Card Infographic:**

Staff would create an infographic for social media to illustrate Municipal statistics to the public. These statistics would be selected through discussion with CAO, Municipal Warden and staff. Sample attached.

**4. Suggestions from Council:**

If you have any suggestions for participation or community engagement during Municipal Awareness Week, please send details to the Executive Assistant by November 12<sup>th</sup>. All suggestions made will be discussed between with the CAO, Warden, and staff to determine feasibility.

**Holiday Activities:**

Also, over the past weeks, the Community Development Coordinator has been in communication with the Shelburne Chamber of Commerce and local community organizations to determine the presence of community Christmas activities happening in Shelburne. Attached is a list of events that are scheduled to move forward this holiday season. It is important to note, as Municipal Council usual participates, the Shelburne Christmas Parade is not scheduled to take place this year, due to COVID-19 restrictions.

Municipal staff are working now to finalize details for a virtual Christmas paint night, kids' cookie decorating kits (take home kits) and a socially distant Christmas craft night. Staff are also working with several community organizations to assist with COVID-19 event planning.

During discussions with the Chamber, it was identified as a priority to have a campaign promoting shop local; we are working together with local industry to organize this.

Still open for Council discussion is the possibility of hosting our annual New Years' Levee. Planning this event is possible but would need more staff time and budget to organize this event according to the current public health restrictions. Factors for consideration in hosting this event are food service, social distancing, large venue to accommodate crowd, crowd control and entertainment. The Town of Shelburne Council is awaiting a decision from Municipal Council before discussing their involvement in organizing this event.

The Municipality's annual Holiday Open House is currently scheduled for December 23<sup>rd</sup>, 1-4 pm, however this year we will be restricting invites to staff, Council and building tenants in order to adhere to public health restrictions.

**BUDGET IMPLICATIONS**

All expenditures for Municipal Awareness Week and Christmas activities will come from the allocated amount in the ICSP Implementation budget GL # 00-26621-500 and/or Recreation Program budget GL# 00-27120-920.

**ATTACHMENTS**

1. Schedule of Events for Shelburne Christmas Activities
2. Sample Infographic

## **Shelburne Christmas Activities**

November 14th

**Christmas Craft Market**

Sandy Point Lighthouse

November 19th

**Kids Craft Activity**

Shelburne Community Centre

November 28th

**Christmas Craft Show**

Shelburne Community Centre

November 29th

**Breakfast with Santa**

Shelburne Community Centre

December 4th

**Christmas Tree Lighting**

Black Loyalist Heritage Museum

December 7th

**Christmas Stroll Along Dock Street**

Dock Street – Shelburne County Museum

December 11th

**Virtual Paint Night**

Municipality of Shelburne

**TBD**

**Christmas Cookie Decorating Kits**

Municipality of Shelburne

**Adult Christmas Craft Night**

Municipality of Shelburne

**Community Skate**

Municipality of Shelburne

# Municipal Awareness

Report Card: Average 35%

# COUNCIL MEETINGS

37

KMS OF SIDEWALK

7.8 km

# WATER VALVES

148

# VOLUNTEERS ON TOWN COMMITTEES

19

SAMPLE

# FORM WATER CATCH BASINS

11

COST TO RUN PASH ROAD

\$ 11,000

FIRE TRUCK COST

\$600,000+

WHAT IS PVSC?

Property Valuation Services Corporation

\$ IN GRANTS STAFF APPLIED FOR 2019

\$ 819,000

KMS OF WASTEWATER LINES

30 km



led



**STAFF REPORT**

**TO:** Council

**FROM:** Erin Hartley, Director of Corporate Services

**APPROVED BY:** Trudy Payne, Chief Administrative Officer

**DATE:** November 9, 2020

**SUBJECT:** **Associations, Boards and Committees - Council Member Appointments**

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**ORIGIN**

When a new Council is elected, representatives on Associations, Boards and Committees are appointed.

**BACKGROUND**

Part of Council's roles and responsibilities is to be involved in the Associations, Boards and Committees that contribute to our communities and Council's decision making.

**DISCUSSION**

Each Councillor was provided with a list of Associations, Boards and Committee and relevant background information. Councillors were asked to express their interest level and related experience for each committee. Responses were compiled and discussed at the Council orientation session on November 7, 2020.

**RECOMMENDATION**

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Audit and Internal Control Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Economic Growth Strategy Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Planning and Development Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Fire Advisory Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the Shelburne County East RCMP Advisory Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Shelburne County Arena Association.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Regional Library Board.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ and \_\_\_\_\_ as the Municipality's Council Representatives on the New Building Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative on the Source Water Protection Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Shelburne County East Emergency Management Liaison Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Roseway Manor Board.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Region 6 Inter-Municipal Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on Shelburne County Health Care Professional Recruitment & Retention Committee.

THAT Council of the Municipality of the District of Shelburne appoint \_\_\_\_\_ as the Municipality's Council Representative and \_\_\_\_\_ as the alternate on the Shelburne Port Authority Committee.

**ATTACHMENTS**

None