

**BUILDING/DEMOLITION PERMIT
APPLICATION FORM**

**INSPECTION DEPARTMENT
PHONE (902) 875-3494 EXT. 237 or EXT. 238
FAX (902) 875-1278**

This form must be fully completed. Forms that are not fully completed may cause a delay in issuing a Permit.

Applicant Name: _____

Mailing Address: _____

Postal Code: _____ Phone #: _____

Location of Property: Lot # _____ Civic # _____ Street _____

Property Owner: _____

Assessment Account.# _____ Property Identification Description .# _____ (see tax bill)

Existing Use of Property: _____

Type of construction applied for: _____

Is this a Heritage Property: _____

Name of Contractor: _____ Phone # _____

Name of Sub-Trades: _____

Excavation: _____ Phone # _____

Foundation: _____ Phone # _____

Plumbing: _____ Phone # _____

Electrical: _____ Phone # _____

Heating: _____ Phone # _____

Other: _____ Phone # _____

Complete Building Plans Submitted _____ yes _____ no _____ number of copies

Type of Sewage Disposal System _____ On Site System _____ Public Sewer

On Site Sewage Disposal System Approval Date _____ Attach copy of approval

Public Sewer Connection Approval Date _____ Attach copy of approval

Transportation and Infrastructure Renewal Approval Date _____ Attach copy of approval

Building Information:

Size: Length _____ Height _____ Width _____

Total Square Footage: _____

Number of floors above Grade: _____

Description of Work:

Estimated Cost (including labor & materials): _____

I, the undersigned, confirm that all information provided on this page of the Building/Demolition Permit Application Form is correct to the best of my knowledge.

Signature of Applicant: _____ **Date:** _____

Permit Fees:

Residential	up to four units.....	\$0.10/sq.ft. + \$25.00
	four units and over.....	\$0.14/sq.ft. + \$50.00
Residential Repairs & Renovations.....		\$1.00 per \$1000.00 + \$25.00
Additions to Residential.....		\$0.10/sq.ft. + \$25.00
Residential Outbuildings.....		\$0.04/sq.ft. + \$25.00
Patio, Decks, Steps, Car-Ports, Etc.....		\$1.00 per \$1000.00 + \$25.00
Assembly.....		\$0.14/sq.ft. + \$50.00
Commercial.....		\$0.14/sq.ft. + \$50.00
Industrial.....		\$0.14/sq.ft. + \$50.00
Institutional.....		\$0.14/sq.ft. + \$50.00
Addition to Commercial, Industrial, Institutional.....		\$0.14/sq.ft. + \$50.00
Repairs & Renovations other than Residential.....		\$1.00 per \$1000.00 + \$50.00
Outbuildings other than Residential.....		\$0.06/sq.ft. + \$35.00
Relocation of an Existing Structure or Mobile Home.....		\$50.00
Demolition of a building.....	up to 500 sq.ft.....	\$15.00
	500 sq.ft. and over.....	\$35.00
Location of New Mobile Homes.....		\$0.10/sq.ft. + \$25.00
Replacement of a Single Family Dwelling.....		\$0.10/sq.ft. + \$25.00
Change of Use Permit.....		\$25.00
Temporary Permit.....		\$25.00

Fee Calculation:

_____ x _____ = _____ + _____ = _____

Square Footage Dollar Amount Total Permit Fee Total Amount Due

THE COMPLETION OF THIS DOCUMENT DOES NOT GUARANTEE THE ISSUANCE OF A BUILDING/DEMOLITION PERMIT.

Date: _____

Building Inspector: _____

Applicant: _____

Office Use Only:

1. Permit Type Master File Listing _____
2. Building Type Master File Listing _____
3. Intended Use Master File Listing _____
4. Planning District Master File Listing _____
5. Zoning Master File Listing _____
6. Department Master File Listing _____
7. Inspection Type Code Master File Listing _____
8. Street Name Master File Listing _____

Additional Comments: