



CAPITAL FUNDING FOR FIRE DEPARTMENTS

POLICY PURPOSE

16.1 It shall be the policy of the Municipality of the District of Shelburne to have a standard process for registered volunteer fire departments to be able to access capital funding assistance through the Municipality.

POLICY DETAILS

16.2 Each registered volunteer fire department in the Municipality shall ensure its year-end reporting is up to date, including submission of Notice to Reader formatted financial report, confirmation of insurance, and proof of good standing with the Registry of Joint Stock Companies.

16.3 Each registered volunteer fire department in the Municipality will be eligible to access capital funding assistance annually as follows:

a. Sable River Volunteer Fire Department	\$5,000
b. Little Harbour Volunteer Fire Department	\$5,000
c. CGC Volunteer Fire Department	\$5,000
d. Ingomar/Roseway Volunteer Fire Department	\$5,000
e. Jordan Falls Volunteer Fire Department	\$5,000
f. Upper/Middle Ohio Volunteer Fire Department	\$5,000
g. Harbour Volunteer Fire Department	\$5,000

16.4 Any unused portion of the capital funding assistance by one of the departments noted in 16.3 will be automatically carried forward to the next fiscal year without interest accumulating from year to year.

16.5 Any registered volunteer fire department in the Municipality of the District of Shelburne submitting a request for reimbursement of a capital purchase must include:

- a. Invoice
- b. Receipt
- c. Proof of Payment (cleared cheque or bank statement)

16.6 A capital expenditure is defined as an amount spent to acquire or improve a long term asset such as equipment or buildings. It is an expense where the benefit continues over a long period of time (investment) rather than being exhausted in a short period of time or for a one-time use.

Examples of eligible capital funding expenditures are:

- a. Communications equipment
- b. Fire station upgrades
- c. Personal protection equipment
- d. Vehicle/Machinery purchase

REPEAL

16.7 Fire and Emergency Services Policy adopted by Council of the Municipality of the District of Shelburne on the 27th day of October, 2014, is hereby repealed.

THIS IS TO CERTIFY that the Council of the Municipality of the District of Shelburne duly passed the policy respecting Capital Funding for Fire Departments on the 27th day of March, 2017.

Signed this 15th day of May, 2019



WARDEN PENNY SMITH



CHIEF ADMINISTRATIVE OFFICER
TOM MACEWAN

Approved by Council: March 27, 2017

Effective Date: April 1, 2017

Amended Date: April 23, 2019 (S. 16.3 Port Clyde Fire Department removed)