



## Policy 4

### RULES OF ORDER

#### POLICY PURPOSE

- 4.1 It shall be the policy of the Municipality of the District of Shelburne to have a standard set of rules of order that clearly sets out the parliamentary procedures and decorum that will be used for all meetings of Council and its committees.

#### POLICY DETAILS

- 4.2 Council hereby adopts Robert's Rules of Order, Newly Revised 11th Edition, as its official rules of order for all meetings of Council and its committees.

#### REPEAL

- 4.3 "Proceedings of Council Policy" adopted by Council of the Municipality of the District of Shelburne on the 28th day of April, 2014, is hereby repealed.

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**THIS IS TO CERTIFY** that the Council of the Municipality of the District of Shelburne duly passed the policy respecting Rules of Order on the 3<sup>rd</sup> day of November, 2016.

SIGNED this 7<sup>th</sup> day of December, 2016

  
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WARDEN

  
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CHIEF ADMINISTRATIVE OFFICER

Approved by Council: Thursday, November 3, 2016

Effective Date: Thursday, November 3, 2016